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KENT ARCHIVES OFFICE: MAJOR ACCESSIONS 1984-87

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This is the second addition to the *Guide to the Kent Archives Office* and its two *Supplements* to appear in *Archaeologia Cantiana*, the first having appeared in Volume CI for 1984 and covering the years 1981-83. The list of accessions in the current volume covers all those records acquired through transfer, gift, bequest, deposit or purchase between 1 January, 1984, and 31 December, 1987. Some records of minor importance or collections, which remain substantially uncatalogued, have been excluded, but collections acquired before 1984 and catalogued in 1984-87 have been included. Many of the accessions in this list contain fairly recent material and it should be noted that records less than thirty years old are, except where there is a statutory right of access (e.g. parish registers), not normally made available to the public. The list has been compiled in four parts, that for the main office at Maidstone by Nigel Yates, those for the branch offices at Folkestone and Ramsgate by Maureen Shaw and that for the branch office at Sevenoaks by Michael Carter; in the case of the last of these, records transferred from Maidstone when the branch office was first opened in 1986 have been excluded.

PART 1: KENT ARCHIVES OFFICE, MAIDSTONE

PRIVATE DEPOSITS

Turkey Mill, Hollingbourne (U1999)

Petty cash book 1895-1926; repair and service books 1930-71; sales order books 1968-76; production work books 1930-75; Customer samples book 1925; maps and plans 1909-35.

Edward Bates Ltd., Chatham (U2132)

Minute books and reports 1927-78; annual reports and accounts 1966-78; ledgers and cash books 1921-78; correspondence 1895-1973; wages books 1921-69; certificates, photographs, manuals 1927-74; plans 1976-7; advertising records 1884-1975.

Blake and Son, Maidstone (U2132)

Account books 1913-71; staff and wages records 1907-69; Kent trades directory 1933.

Lodge and Son, Dartford (U2723)

Purchase books and ledgers 1913-78; sales books and ledgers 1907-73; bank books 1920-70; cash books 1920-77; wages books 1970-8; stock books 1936-66; nominal ledgers 1919-57; VAT book 1974-8.

Gerald Burgess, Dartford (U2724)

Ledgers 1919-32; drawings registers 1919-39; papers re architectural designs for individual properties 1896-1970.

Porter and Cobb, Dartford (U2725)

Estate management records 1878-1953; auction sale particulars 1849-1957; maps and plans 1885-1967; business papers 1858-1963; printed material and photographs 1846-1969.

Thomas Grant and Sons, Maidstone (U2749)

Sales ledgers 1858-1908; sales day books 1964-71; cash book 1957-67; private and stock ledger 1878-83; index to customers 1958-71.

A.G. Smith and Son, Sheerness (U2752)

Deeds 1806-1984; removals account books 1921-67; coal sales day books 1931-81; correspondence 1925-83; plans 1945-63.

Kent Branch, National Union of Agricultural and Allied Workers (U2758)

Correspondence files, reports 1946-81.

J. Birchall and Son, Maidstone (U2761)

Purchase and sales ledgers 1908-40; cash books 1914-42; marketing diaries 1929-39.

Canterbury and District Chamber of Trade (U2783)

Rule books, articles of association 1900-51; minute books 1925-82; annual reports 1914-81; lists of members 1923-73; members' bulletins and newsletters 1945-82; balance sheets 1936-80; account books 1935-80; staff file 1971-80; wages books 1966-81; tenancy agreements and leases 1947-80; newscuttings, printed material, miscellaneous correspondence 1901-82.

Vickers Furniture, Dartford (U2785)

Annual reports and accounts 1976-9; employees' registers 1915-40; production and sales records 1938-73.

A.G. Bailey, Ashford (U2806)

Cash book 1885-92; sales day book 1895-8.

Walker and Son Ltd., Gravesend (U2808)

Letter books 1879-1912; account books 1897-1923.

Alabaster Passmore, Maidstone (U2809)

Articles of association, directors' minutes 1911-38; balance sheets 1861-1941; cash books 1853-1964; staff records 1894-1980; catalogues, samples, printed material 1861-1984.

Headley Peters and Sons, Sittingbourne (U2820)

Insurance policy books 1876-1960; auction sales particulars 1934-43; ledgers 1913-54.

Newcombs', Chatham (U2822)

Sales ledgers 1835-9, 1919-82; bought ledger 1936-45.

Maidstone Waterworks Company (U2828)

Reports and correspondence 1884-1970; financial statements and

accounts 1899–1926; estimates specifications, contracts 1878–1934; plans and drawings 1870–1921; pumping statistics, rainfall charts 1880–1971; agreements 1885–1937.

A.P.V. Hall Products Ltd., Dartford (U2835)

Articles of association, minutes, reports, correspondence 1881–1980; annual accounts 1975–82; sales books 1864–6; cash books and ledgers 1907–30; wages books 1910–38; technical notebooks and diaries 1880–94; plant records 1897–1974; production records 1882–1979; sales records 1820–1963; press cuttings 1963–77. The collection also contains much photographic and publicity material, including sales catalogues.

Seagers Ltd., Dartford (U2857)

Directors' minutes 1907–77; share ledger 1948–74; photographs, catalogues, brochures 1920–70.

Transcript Material

Papers relating to emigration from Gravesend to New Zealand 1850–3 (TR 2729)

Burials at St Leonards, Deal, 1559–1837 (TR 2747)

History of Fullagar family of Maidstone, 1785–1875 (TR 2774)

Minister-in-Thanet register entries 1557–1699 (TR 2797)

Reminiscences of Doddington and Newnham compiled in 1965 (TR 2798)

Church Book of Smarden Baptist Church 1640–1845 (TR 2800).

Sale particulars for Kent parishes 1817–45 (TR 2804)

Census for Wormshill 1851 (TR 2812)

Monumental inscriptions of Holy Innocents RC Church, Orpington, 1894–1966 (TR 2862)

Monumental inscriptions of St Margaret's, Rainham, 1891–1965 (TR 2863)

Indexes to Sun Fire Office and Royal Exchange Assurance records 1775–87 (TR 2870)

Monumental inscriptions in Horsted Place graveyard 1716–1854 (TR 2883)

Nonconformist registers for Margate and Ramsgate 1802–1919 (TR 2886)

Otham parish registers 1538–1723 (TR 2891)

Miscellaneous Collections and Items

Sandwich deeds and papers, 1848-1953 (U2693) Tudeley deeds and papers, 1834-1919 (U2694)

Deeds and papers for Hoo St Werburgh, Chatham, Rochester, Strood, Snodland, Gillingham and Gravesend, 1828-1963 (U2696)

Deeds for Fairfield, Brenzett, Brookland and Snargate, 1780-1854 (U2710)

Tunbridge Wells deeds, 1872-1909 (U2711)

Dover deeds and papers, 1833-1902 (U2712)

Ashford deeds and papers, 1806-94 (U2717)

Lydd deeds and papers, 1786-1844 (U2732)

Grocer's account books for Gravesend, 1829-60 (02734)

Chatham deeds and papers, 1825-1921 (U2736)

Tonbridge deeds, 1702-1933 (U2738)

Agreements and correspondence re Sale of Allington Castle, 1904-9 (U2743)

Deeds for Faversham and Tenterden 1751-1918 (U2745)

Faversham deeds and papers 1846-1956 (U2748)

Deeds and papers for Shepherdswell and Dover, 1872-1964 (U2750)

Deeds and papers for Wrotham Brickworks, 1827-1947 (U2751)

Deeds and papers for Wye, Brook, Aldington, New Romney and Ashford (U2753)

Personal papers for J.H. Haynes, pacifist, 1931-80 (U2790)

Election literature for Labour Party in Kent local elections, 1949-85 (U2796)

Account book of Benjamin Lawrence, Solicitor, 1854-66 (U2810)

Tailor's day book 1823-9 (U2814)

Chatham deeds 1796-1964 (U2815)

Diaries of Walter Whenday of Hadlow 1905-74 (U2834)

Village Surveys of Hollingbourne and Leeds 1947-8 (U2846)

Papers re Lydd Volunteer Company 1796-1802 (U2868)

CHARITY RECORDS

Loose Cottage Gardeners' Society (Ch 79)

Minute books 1884-8, 1898-1919

Smeed's Charity, Sittingbourne (Ch 80)

Minute book 1903-11

Maidstone Industrial Music Club (Ch 81)

Correspondence 1946–8

Kent Borough and Urban District Councils Association (Ch 82)

Correspondence 1966–71; Statistics 1969–71

Rochester Diocesan Church of England Men's Society (Ch 83)

Minute books 1905–85; account book 1922–81

Maidstone Schools Swimming Association (Ch 88)

Minute books 1950–74; account book 1956–70; rules, constitution, examination papers 1953–63

McCabe Commercial School, Maidstone (Ch 90)

Admission registers 1901–61; School roll 1901–21; press cuttings 1936–43; concert programmes 1932–57; magazines 1930–57.

Tenterden Mutual Improvement Society (Ch 91)

Minute books 1847–52

West Kent Federation of Women's Institutes (Ch 92)

Minute books 1946–64; magazines 1919–62

Electrical Association for Women (Ch 93)

Thanet branch minutes 1962–77; Tunbridge Wells branch minutes 1984–6.

NONCONFORMIST RECORDS

Bethel Chapel, Queenborough (N11)

Register of baptisms 1797–1892; minute books 1814–1912; rolls of Church members 1872–1959; cradle roll 1959–64; Sunday School records 1930–74.

Rose Yard and King Street Chapels, Maidstone (N12)

Minute books 1797-1839, 1890-1932; communion attendance registers 1902-28; ministers' publications 1825-84; deacons' minutes 1893-1941; Sunday School records 1849-1965; minutes of Young Men's Literary Society 1883-1914; minutes of Educational Society 1887-90; minutes of Pleasant Sunday Afternoon Committee 1895-1908; minutes of Young Ladies Working Society 1840; petition against Religious Worship Amendment Act 1812; printed pamphlets 1815-90; minutes of meetings to consider setting up of burial board in Maidstone 1856; correspondence, vouchers, programmes 1850-1950; year books 1888-1921; newsletters 1954-9; seating plan 1892.

Week Street Chapel, Maidstone (N13)

Minute books 1862-87, 1911-69; accounts 1817-68, 1901-59; minutes of Maidstone Free Church Ministers' Fraternal 1950-62; deacons' minutes 1830-1; Sunday School accounts 1929-65; Literary Society minutes and attendance register 1892-1932; Maidstone Unemployed Social Centre Men's Committee minutes 1933-5; forces canteen accounts 1942-8; papers re history of Church 1860-1950.

West Borough Congregational Church, Maidstone (N14)

Minute books 1895-1962; register of baptisms, marriages and burials 1911-42; deacons' minutes 1886-1965; Sunday School minutes 1956-65.

Grove Road Congregational Church, Maidstone (N15)

Minute books 1936-70; account books 1928-70; register of baptisms 1929-69; membership roll 1947-69; service and collection register 1967-70; management committee minutes 1928-52; correspondence 1931-59.

Canterbury and Faversham Methodist Circuit (M8)

Canterbury Circuit (Wesleyan): quarterly meeting minutes 1924-50 and accounts 1815-32, 1928-49; manse trustees' minutes and accounts 1943-74; circuit plans 1818-77; registers of baptisms 1798-1931 and burials 1798-1837.

Faversham Circuit (Wesleyan): quarterly meeting minutes 1855-1960 and accounts 1839-1960; trustees' accounts 1845-1929 and minutes

1884–99; local preachers' minutes 1843–1960; circuit schedules 1850–1949 and plans 1844–1955; registers of baptisms 1838–94; missionary accounts 1844–62.

Faversham Circuit (Bible Christian): journal of Canterbury City Missionary 1839–49.

Canterbury and Faversham Circuit: manse trustees' minutes and accounts 1960–76; papers re closure of chapels 1954–72.

Society records as follows:

Canterbury (St Peter): trustees' minutes and accounts 1808–1970

Canterbury (Borough): trustees' minutes 1936–68

Faversham: trustees' minutes 1884–1976; building fund accounts 1860–78; trustees' accounts 1874–1948; Society Stewards' accounts 1862–91; leaders' meetings minutes 1878–1962; school records 1885–1908; minutes and accounts of Missionary Society 1819–48; minutes and accounts of Trust Society 1845–1905; minutes and accounts of Wesley Guild 1932–59.

Wickhambreaux: register of baptisms 1841–1959.

Boughton: collection journal 1845–1922; trustees' minutes 1895–1937 and accounts 1904–45; Sunday School records 1833–1972; British and Foreign Bible Society minutes 1897–1930.

Whitehill: trustees' minutes 1874–1924; Sunday School records 1861–1909.

Green Street: register of baptisms 1872–1914; pew rent accounts 1874–1927; Sunday School records 1896–1961.

Molash: trustees' minutes and accounts 1874–1946.

Oare: trustees' minutes 1877–1964.

Blean: registers of baptisms 1879–1959 and burials 1880–1967.

Chartham: trustees' minutes 1953–68 and accounts 1880–1964; registers of baptisms 1926–61.

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Doddington: trustees' minutes and accounts 1885-1955; register of baptisms 1903-34.

Bridge: register of baptisms 1894-1960.

Dargate: trustees' minutes 1895-1976.

Waltham: register of baptisms 1898-1959.

Oversland: trustees' and leaders' meetings minutes 1911-49.

Chilham Lees: trustees' minutes and accounts 1921-76; collection journal 1942-67.

Barham: trustees' minutes 1932-76.

Stone Street: leaders' meetings minutes 1934-40.

Stelling Minnis: trustees' accounts 1950-82.

Hersden: trustees' and leaders' meetings minutes 1953-77.

PARISH RECORDS

Allington (P6)

Registers of baptisms 1938-74, marriages 1968-86, banns 1965-84 and services 1968-83.

Aylesford (P12)

Parish Council minutes 1974-86; declarations of acceptance of office 1959-79.

Bapchild (P14)

Parish Council minutes 1894-1979

Benenden (P20)

Registers of baptisms 1936-80, confirmations 1923-76, services 1889-1971; correspondence and parish papers 1615-1975; accounts 1899-1963; PCC minutes 1920-74; electoral roll 1928-58; parochial statis-

tics 1923–33; minutes of Magazine Committee 1957–74; school cash books 1922–46; charity papers 1557–1964.

Bicknor (P24)

Churchwardens' accounts 1740–1816.

Bidborough (P25)

Register of marriages 1971–84.

Borstal (P305B)

Registers of baptisms 1922–69 and marriages 1942–79.

Boughton Aluph (P36)

Registers of baptisms 1870–1985 and marriages 1961–71.

Bredgar (P43)

Registers of baptisms 1546–1916, marriages 1559–1837, burials 1560–1884, banns 1832–1911; vestry minutes 1884–1926; charity accounts 1709–1855; sacrament accounts 1841–95.

Chatham, St. Paul (P85C)

Registers of banns 1936–80 and services 1913–84.

Chatham, All Saints (P85H)

Registers of services 1916–76; accounts 1915–62; PCC minutes 1926–35.

Cobham (P96)

Registers of banns 1939–52, churchings 1882–1933, services 1946–81; PCC minutes and accounts 1921–73; tithe papers 1845–1949; Parish Council minutes 1894–1972.

Darenth (P109)

Registers of baptisms 1813–56, marriages 1813–62, burials 1813–84; Charity papers 1871–5; tithe map 1841.

Eastchurch (P127)

Parish Meeting and Council minutes 1894-1968; declarations of acceptance of office 1907-58.

Eastwell (P130)

Register of marriages at St Christopher's Chapel 1952-81.

Ebony (P7B)

Register of baptisms 1812-1965.

Fawkham (P147)

Register of services 1942-77; PCC minutes and accounts 1926-83.

Gravesend, St. George (P159)

Registers of banns 1952-79, services 1943-71; balance sheets 1855-6; Churchwardens' papers 1712-1967; PCC accounts and correspondence 1932-79; overseers' papers 1775-1800; charity papers 1915-64; school trustees' minutes 1934-73.

Gravesend, St. James (P159B)

Registers of banns 1947-67, confirmations 1943-67, services 1931-68; licences 1941-67; offertory receipts 1860-96; faculties 1875-1930; correspondence on pew rents 1917-20; PCC minutes and accounts 1897-1966; electoral rolls 1920-71; correspondence re parish boundaries 1929-55.

Gravesend, St. Mary (P159C)

Registers of baptisms 1905-46, marriages 1913-74, banns 1942-82, confirmations 1943-62, services 1904-76; PCC minutes and accounts 1906-80; parish magazines 1958-83.

Hadlow (P163)

Parish Council minutes 1895-1976.

Halstead (P166)

Registers of baptisms 1813-1945, marriages 1813-1979, banns 1848-

1976, burials 1813–1929, services 1881–1971, confirmations 1915–84; accounts 1908–42; vestry minutes 1821–1970; PCC minutes and accounts 1921–71.

Hartlip (P175)

Mortgage of glebe and tithe 1855; correspondence re restoration of chancel 1846; vestry and PCC minutes 1911–75; charity school records 1792–1961.

Horsmonden (P192)

Charity School records 1797–1987.

Horton Kirby (P193)

Register of banns 1949–74 and services 1916–77; Churchwardens' accounts 1916–47.

Hothfield (P195)

Churchwardens' accounts 1965–70; PCC minutes 1894–1973.

West Kingsdown (P210)

Registers of marriages 1970–86, banns 1970–9 and services 1977–84.

Kingsnorth (P212)

Parish Council minutes 1894–1973 and accounts 1906–72; declarations of acceptance of office 1894–1967; allotments rent books 1930–65.

Leigh (P223)

Churchwardens' minute book 1895–1922; PCC minutes 1920–67.

Lenham (P224)

Parish Council minutes 1894–1976 and accounts 1930–82.

Leybourne (P226)

Incumbent's notebook 1952–6.

Linton (P229)

Registers of banns 1824-1911, 1962-86; of baptisms 1661-1682, 1928-59; of marriages 1558-1682, 1950-67; of burials 1558-1682, 1694, 1860-1985; overseers' accounts 1737-66; Surveyors' accounts 1801-32; tithe map and award 1840.

Luddesdown (P235)

Parish Council minutes 1894-1955.

Lydd (P237)

Registers of baptisms 1542-1972, marriages 1542-1981, burials 1540-1914, banns 1822-1965, services 1888-1980; rates books 1733-1880; Churchwardens' accounts 1862-1970; select vestry minutes 1821-6; vestry and PCC minutes 1874-71; overseers' accounts 1822-34; pauper ledger 1822-31.

Lympne (P240) [includes West Hythe]

Registers of baptisms 1617-1940, marriages 1617-1958, burials 1617-1962, banns 1855-1954, services 1908-53; churchwardens' accounts 1677-1957; account of repairs to church 1640-1959; faculties and related correspondence 1908-84; vestry and PCC minutes 1749-1959; overseers' accounts 1710-1835; Surveyors' accounts 1767-1836; charity and school records 1624-1981; tithe papers 1814-1934.

Maidstone, St. Michael (P241E)

Registers of baptisms 1969-84, marriages 1964-76, services 1970-82; PCC minutes 1968-77; parish magazines 1876-1938.

Maidstone, St. Paul (P241F)

Registers of banns 1881-1954, churchings 1890-1917, services 1879-1961; faculties and related papers 1877-1969; vestry and PCC minutes and accounts 1859-1954; church building committee minutes 1851-62; minutes and correspondence of Young Girls' Help Association 1885-93; school records 1883-1963; parish magazines 1862-1945.

Maidstone, St. Peter (P241K)

Registers of baptisms 1950-81, marriages 1965-81, confirmation 1947-81 and services 1972-81.

Nettlestead (P262)

Churchwardens' accounts 1710–1865

Otford (P279)

Register of services 1893–1942; churchwardens' accounts 1818–80; vestry minutes 1820–38; select vestry minutes 1825–7; PCC minutes 1920–50; parish accounts 1883–1949; overseers' accounts 1649–51, 1779–1805, 1819–35; overseers' papers (settlement, removal, etc) 1694–1858; Surveyors' accounts 1826–36.

Pembury (P286)

Registers of baptisms 1854–1955, marriages 1837–1971, burials 1887–1924, services 1950–79; Churchwardens' accounts 1912–41; vestry minutes 1855–1950.

Preston-next-Faversham (P293)

Parish Council minutes 1894–1935.

Riverhead (P330C)

Registers of baptisms 1864–1963, marriages 1864–1981, banns 1864–1970, burials 1864–1957, confirmations 1905–53, communicants 1895–1943, services 1863–1974; PCC minutes 1927–80.

Rolvenden (P308)

Registers of baptisms 1813–1936, marriages 1837–1952, banns 1890–1911, burials 1813–75, services 1907–20; churchwardens' accounts 1707–1805; vestry minutes 1832–56; Constables' accounts 1693–1728, 1760–78; overseers' accounts 1699–1823; Surveyors' accounts 1719–1827; charity records 1763–1942.

Ruckinge (P311)

Registers of baptisms 1549–1971, marriages 1538–1976, burials 1538–1941, banns 1829–1968, services 1894–1964; faculties 1895–1976; tithe records 1838–1951.

Sevenoaks (P330)

Registers of services 1825–49; rate books 1803–68, churchwardens'

accounts and correspondence 1811-1975; vestry minutes 1797-1908; PCC minutes 1920-67; PCC accounts and correspondence 1936-76; overseers' accounts 1721-1853; Surveyors' accounts 1830-60; parish magazines 1904-64.

Southborough, St. Peter (P371B)

Registers of baptisms 1831-76, marriages 1845-1943, banns 1845-1971, burials 1831-1917, confirmations 1922-50, services 1862-1973; trustees' minutes 1830-1929; PCC minutes and accounts 1940-77.

Southborough, Christ Church (P371N)

Registers of baptisms 1888-1942, marriages 1919-41, banns 1919-75, services 1890-1970; minutes of Christian Youth Fellowship Association 1965-79.

Southborough, St. Matthew (P371P)

Registers of baptisms 1902-38, marriages 1902-41, banns 1902-42, services 1902-41; churchwardens' accounts 1929-68; PCC minutes 1920-76; Youth Fellowship minutes 1939-64; parish magazines 1912-61.

Stone-in-Oxney (P353)

Vestry and parish council minutes 1827-1987.

Tenterden (P364)

Registers of banns 1890-1969 and services 1966-75; PCC minutes 1926-64; poor house inventory 1763.

Teston (P365)

Register of baptisms 1886-1974; parochial register 1903-12; PCC minutes 1920-53; parish council minutes 1894-1985.

Tunbridge Wells, King Charles The Martyr (P371E)

Registers of baptisms 1813-1987, marriages 1889-1984, services 1884-1978, banns 1889-1966; Subscription books 1819-78;1 accounts 1899-1968; documents re building of chapel 1676-1748; parochial registers 1901-19; faculties and related correspondence 1910-64;

minutes of chapel trustees 1709–1877; vestry minutes 1889–1932; PCC minutes 1920–74; charity records 1873–1925; scrapbook 1898–1901.

Tunbridge Wells, Christ Church (P371H)

Registers of baptisms 1898–1979 and marriages 1942–67; accounts 1955–86; fabric papers 1855–1981; PCC minutes 1968–76; parish magazines 1968–85.

Tunbridge Wells, Holy Trinity (P371L)

Registers of baptisms 1910–73 and marriages 1946–73; correspondence 1954–83.

Weald (P330B)

Registers of baptisms 1902–56, marriages 1862–1970, burials 1861–1942, services 1970–83; churchwardens' accounts 1869–1937; faculties and related papers 1821–1949; vestry minutes 1865–95; PCC minutes 1930–48; school records 1812–85.

Westwell (P390)

Registers of marriages 1960–84 and banns 1945–82.

Willesborough (P396)

Registers of baptisms 1813–1975, marriages 1837–1975, banns 1858–95 and burials 1813–1943.

Woodchurch (P400)

Accounts of Legge Farm Charity 1882–1977.

Wrotham (P406)

Registers of baptisms 1558–1775, marriages 1559–1754 and burials 1558–1812.

Wye (P407)

Parish council minutes 1894–1975.

Yalding (P408)

Registers of baptisms 1559-1843, marriages 1559-1923, burials 1559-1846, banns 1846-1938, confirmations 1885-1910, services 1891-1952; churchwardens' accounts 1720-1901; vestry minutes 1881-1911; charity records 1763-1900; tithe award 1844; statistical returns 1906-32.

SCHOOL RECORDS

Charing (C/ES 78)

Log book 1942-79.

Dover, St. Martin (C/ES 121)

Log book 1960-78.

Eastchurch (C/ES 127)

Log book 1865-1973; letter book 1839-1904; annual reports 1841-1902; trust deed 1840.

Strood, St. Mary (C/ES 150B)

Log book 1872-1977.

Frittenden (C/ES 152)

Log book 1863-1946; admission registers 1865-1966; managers' minutes 1903-58.

Knockholt (C/ES 214)

Cash book 1857-73.

Selling (C/ES 328)

Log books 1872-1923; admission registers 1892-1932.

Smarden (C/ES 339)

Log book 1964-1973.

Tunbridge Wells, St. Mark (C/ES 371E)

Log books 1875–1982; punishment book 1923–54.

Westerham (C/ES 389)

Admission registers 1894–1944.

OTHER OFFICIAL RECORDS

Maidstone Borough (Md)

These records were deposited between 1972 and 1974, and catalogued between 1975 and 1987. Further deposits of borough records were made in 1987–88 and are still uncatalogued.

Burghmote minutes 1561–1835; Burghmote papers 1662–1835; municipal election papers 1693–1834; parliamentary election papers 1701–1835; officers' appointments 1710–1834; committee papers 1836–83; town clerks' correspondence 1841–88; chamberlains' accounts and vouchers 1562–1835; charity accounts 1699–1722; market committee accounts and vouchers 1824–35; rating records 1838–1959; accounts of Corpus Christi Fraternity 1474–99; charters 1549–1747; judicial records 1591–1971; apprenticeships 1563–1826; electoral registration papers 1832–1914; freemen's papers 1551–1838; oaths and declarations 1821–38; leases 1611–50; records of pavement commissioners 1819–83; weights and measures papers 1884–1939; civil defence records 1949–68, medical officer of health records 1889–1963.

Faversham Union (G/F)

Assessment Committee minutes 1907–10; rating records 1861–1926; valuation lists 1864–83; terriers c.1840; outdoor relief book for Dunkirk parish 1835–8; school attendance committee minutes 1877–94; infant life protection records 1899–1912; rural sanitary authority records 1873–94.

Rochester Rural Deanery (DRd/Ro)

Missionary Association Committee minutes 1921–43.

Maidstone Petty Sessions (PS/Md)

Juvenile Court registers 1933–78; licence registers 1872–1965; court

minutes 1840-1949 and registers 1932-79; adoption registers and papers 1928-66; maintenance orders 1924-46.

Sittingbourne Petty Sessions (PS/Si)

Licence registers 1903-74; juvenile court registers 1933-64; court minutes 1917-29 and registers 1955-77.

Tonbridge and Malling Petty Sessions (PS/TM)

Juvenile Court registers 1974-83; bail registers 1978-85; licensing minutes and registers 1974-84; Court registers 1974-83; means enquiry registers 1975-83.

Crown Prosecution Service (CPS)

Case registers 1953-65; appeal register 1963-75.

Probation Service (PN)

Registers 1907-71; reports 1943-73.

PART 2: NORTH-EAST KENT ARCHIVES OFFICE, RAMSGATE

BOROUGH AND DISTRICT COUNCILS

Broadstairs and St. Peter's Urban District (UD/BS) – to be catalogued
Margate Borough (Ma) – to be catalogued
Ramsgate Borough (Ra) – to be catalogued

COUNTY COUNCIL

Garlinge County Primary School (C/ES245)
Admission registers 1970-1980

Lausanne School, Margate (C/ES245) – to be catalogued
Log books 1922-1963: admissions registers 1935-1976: photographs
c. 1910-1919

New Cross Street Evening Continuation School, Margate (C/ES245)
– to be catalogued
Log book 1894-1919

CHARITY AND MEDICAL

Toc H, Margate Branch (R/Ch3) – to be catalogued
Attendance register 1938–1940: minutes 1934–1940: membership roll
and applications 1949–1984

Margate Lying-In Charity (R/Ch4)
Minutes 1843–1949: register of loan packs 1923–1935: accounts
1879–1928

Records of Thanet Hospitals c. 1848–1978 (MH/T) – to be catalogued

FAMILY AND ESTATE

4 High Street, Ramsgate: deeds 1797–1908 (R/U31) – to be catalogued

Plains of Waterloo, Ramsgate: deeds 1819–1856 (R/U33) – to be catalogued

119 High Street, Ramsgate: deeds 1764–1875 (R/U41)

41 Albion Street, Broadstairs: deeds 1874–1977 (R/U43)

Deeds, 1781–1893, relating to premises in Deal, Sandwich and Thanet (R/U44)

Waltons Estate, Eastry: deeds and plan 1804–1861 (R/U48)

Margate deeds: India House 1768–1858: premises in Princes Crescent
1815–1848: 4 St James Square (later St John's Road) 1838–1925:
alleyway in St James Square 1863 (R/U57)

Deeds, 1709–1822, relating to a shop near the Market Place, Margate
(R/U58)

Diaries of W.J. Cooper 1940–1941 (R/U59)

18 Liverpool Lawn, Ramsgate: deeds 1835–1935 (R/U66)

40 Vale Road, Ramsgate: deeds 1864–1984 (R/U68)

Agreement concerning a piece of land in St Lawrence 1761 (R/U71)

BUSINESS

Cole and Harden, Auctioneers and Estate Agents, Margate (R/U34)
– to be catalogued

Rent books 1934–1979

Margate Pier and Harbour Company (R/U45) – to be catalogued
Proceedings and minutes 1812–1958: directors' attendance book
1889–1912: notices of directors' meetings 1911–1949: letter books
1833–1949: log book of passenger boats 1964–1969: annual reports

and statements of account 1878-1913: photographs of damage to pier
c. 1945-1965: pierwardens accounts 1678-1724: ledgers 1901-1946:
wages books 1901- 1961: cash books 1897-1947: receipts 1914-1940:
journals with accounts of coal dues 1908-1947.

Klinger of Margate, Children's Sockmakers (R/U51) - to be catalogued

E.J. Archer and Sons (Shoe Shop), Ramsgate: accounts 1934-1980
(R/U56) - to be catalogued

C.J. Hudson Ltd., Flour Millers, Ramsgate (R/U61)
Letter book 1919-1920: registration of trade marks 1947-1968: wages
books and sheets 1901-1921: memorandum and articles of agreement
1906: inventories 1905, 1932: receipted bills and correspondence
1901

P. Samson (Builders) Ltd., Cliftonville: records 1938-1982 (R/U63) -
to be catalogued

F.J. Pike (Shopfitters), Ramsgate: accounts (R/U65)

Sale documents, 1724-1741, for the ship *Charming Nanny* (R/U69)

Financial records of a guest house business in Cliftonville, c. 1930-
1966 (R/U73) - to be catalogued

F. Hewlett (Chemist) Margate: accounts 1929-1969 (R/U72) - to be
catalogued

MISCELLANEOUS

East Kent Maritime Trust (R/U50)
Plans of Ramsgate Harbour c. 1750-1965: deed 1687: apprenticeship
indenture 1886 and certificate of competence 1895 for John Stupples:
agreement for salvage of goods 1886: statement concerning fishing
1864

Thanet House Academy, Margate (R/U62)
Exercise and sketch books 1834-1840

An illustrated history of Ramsgate Harbour by K.B. Martin,
harbour-master 1863 (R/U74) - to be catalogued

PART 3: SOUTH-EAST KENT ARCHIVES OFFICE, FOLKESTONE

BOROUGH AND DISTRICT COUNCILS

Dover District Council (D/Do) – to be catalogued
Deeds, dated c. 1650–1980, relating to premises in the former
Boroughs of Dover, Deal and Sandwich

Dover Borough (Do) – to be catalogued
World War II: log books of the Control Centre 1939–1944 and of
messages received at Castle Hill Observation Post 1941

Romney Marsh Rural District Council (RD/Rm).
Registers of: Houses provided by Local Authority 1933–1938: Stand-
ard grants 1965–1969: Assistance to private enterprise 1923–1929:
New Dwellings 1944–1945: New houses 1934. Rate produce book
1958–1974. Summons list and costs account 1950–1970. Dymchurch
and St Mary's Bay Main Drainage account 1951–1966. Ledger
accounts 1970–1972. Housing loan expenditure 1953–1962. Wages
account 1973–1974.

PARISH

Folkestone Township Parish: poor rate assessments 1780–1818
(P148B).

NONCONFORMIST RECORDS

Dover and Deal Methodist Circuit (Addl) (M12) – to be catalogued

Deal Circuit: Stewards accounts 1925–1947

Dover Circuit: papers concerning amalgamation of Dover Wesleyan
and Primitive circuits 1937–1938

Dover and Deal Circuit: stewards' accounts 1971–1981: bank state-
ments 1966–1980: circuit plan and directory accounts 1959–1973:
deposit account 1964–1971: manse inspection report 1977.

Folkestone and Dover Circuit (Primitive): annual reports, property
schedules, young people's schedules, Sunday School schedules and
report of Band of Hope c. 1916–1931

Individual Churches

Deal

Trustees' minutes 1959–1976: Bazaar Committee minutes 1954–1957:

Church building Sub-Committee minutes 1965-1967: Methodist/United Reformed Church Uniting Committee minutes 1974-1975. Trinity Youth Club: minutes 1976-1979, notices 1978-1981 and canteen accounts 1979-1981

Dover (London Road)

Junior Church: minutes 1947-1959 and accounts 1953-1962

Dover (Tower Hamlets)

Notebook of historical jottings, n.d.

Dover (Wesley)

Minutes of Leaders' and Church Council meetings 1970-1981: accounts 1981: baptismal register 1912-1981: cradle roll 1959-1980: organ tuner's book 1972-1981

Eastry

Correspondence c. 1894-1977 about appointment of new trustees and sale of church: certificates of registration as place of worship 1822, 1854.

Finglesham

Church Council minutes 1960-1980: accounts 1975-1980: correspondence concerning sale of church 1977-1980

Shepherdswell

Correspondence about the drainage of the church 1976

West Hougham

Correspondence about the sale of the church

Folkestone Methodist Circuit (Addl) (M13)

Circuit Records

Minutes of: Local Preachers 1901-1952: Sunday School Council 1898-1938: Folkestone Manse trust 1882-1965: Hythe Manse trust 1924-1964: circuit extension scheme 1898-1914. Circuit schedules 1864-1933. Accounts of: church 1938-1967: Foreign Missions 1903-1918: Women's Work 1948-1979: Folkestone Manse trust 1882-1923: Hythe Manse trust 1925-1965.

Individual Churches

Dymchurch

Minutes of the trustees 1918-1977 and the Sunday School 1874-1974.

Society Stewards' accounts 1929–1950. Band of Hope Treasurer's book 1897–1952. Sunday School attendance registers 1954–1962 and class registers 1898–1900.

Elham

Minutes of: Annual trustees' meetings 1887–1912: Trustees 1934–1975: Leaders' meetings 1894–1973: Sunday School 1883–1967: Guild 1947–1959. Accounts of Trustees 1886–1951 and of Society Stewards 1913–1936. Collection journals 1915–1948. Class books 1912–1943.

Folkestone (Canterbury Road)

Minutes of Leaders' meetings 1969–1972: Treasurer's cash book 1960–1973: correspondence concerning the building of the church 1892–1902.

Folkestone (Grace Hill)

Minutes of: Trustees 1906–1970: Management Committee 1970–1975: Leaders' meetings 1882–1970: Finance Committee 1927–1968: Sunday School teachers 1903–1923: Centenary Committee 1964–1967: Choir 1935–1974. Accounts of the Trustees 1906–1938 and of the Society 1947–1972. Offertory book 1899–1915. Band of Hope members' pay book 1903–1908. Correspondence about repair of the spire 1908 and about the Wesleyan Day School 1907–1919.

Hythe

Minutes of: Trustees 1916–1966: Leaders 1892–1967: Sunday School 1898–1911: Finance Board 1920–1932: Choir 1907–1939. Collection Journals 1883–1918. Pulpit notices 1908–1912. Society Stewards' accounts 1889–1894.

Lyminge

Minutes of: Trustees 1893–1964: Leaders' meetings 1909–1958: Sunday School 1907–1925.

Rhodes Minnis

Trustees' minutes 1956–1977: Trustees' accounts 1955–1956: notices book 1960–1962.

Sandgate

Minutes of the Trustees 1896–1973 and of the Leaders' meetings 1895–1971. Accounts of: the Trust 1900–1973: Society Stewards 1910–1918: Society 1947–1967. Collection journals 1895–1972. Seat Rent ledger 1919–1930. Miscellaneous documents about Soldiers' Homes at Sandgate and Shornecliffe camp 1881–1913. Correspondence

about the arrangements for army chaplains at Sandgate, Shornecliffe and Hythe 1888-1915, about the building of the church 1897-1916 and about the new organ 1912-1913.

Sellindge

Minutes of the Trustees 1919-1939 and of the Leaders 1904-1931. Trustees' accounts 1896-1923.

Stanford

Trustees' minutes 1921-1933.

Swingfield

Minutes of: Chapel Elders 1889-1905: Leaders 1949-1978: Trustees 1937-1976. Chapel Stewards' accounts 1891-1909. Sunday School register 1904-1920.

FAMILY AND ESTATE

Deeds, 1876-1912, relating to Capel Cottage, Capel-le-Ferne (F1984/14)

Deed, 1625, relating to a house and garden on the Bayle, Folkestone (F1984/15)

Deeds, 1876-1922, relating to property at Martin in the parish of East Langdon (F1986/12)

Deeds, 1631-1771, concerning properties in Folkestone and at Cauldham, Capel-le-Ferne (F1987/5)

Miscellaneous documents of the manor of South Court, Hougham c. 1630-1670 (F1984/17) - to be catalogued

Diaries, 1898-1986, of Miss Gertrude Ashworth of St Margaret's Bay (F1987/1) - to be catalogued

BUSINESS

Spain Brothers, Accountants, Folkestone (F1984/3) - to be catalogued

Folkestone Pier and Lift Company: ledger, journals, statements of accounts, deeds and insurance policies c. 1885-1968. William Muddle Ltd., Grocers, Folkestone: minutes, ledgers, cash books, registers,

share certificates and transfers 1914–1973. Burlington Mansions Ltd.: ledgers 1898–1946. Folkestone Chamber of Trade: papers c. 1899–1978. Folkestone Hotels Syndicate Ltd.: minutes, ledgers, cash books, registers and title deeds c. 1815–1945. Leas Pavilion (Folkestone) Ltd.: minutes, ledgers, cash books, registers, share certificates 1902–1980. The Mansions Syndicate Ltd.: journal, ledgers 1904–1948

Bertram Baker, Signwriter, of Folkestone and Hythe (F1984/9) – to be catalogued

Day books 1912–1951

Brooke Gregory, Chemists, Cheriton (F1987/4) – to be catalogued

Prescription books 1923–1974

Folkestone Harbour Company (F1987/11)

Share certificates, transfers and mortgages 1807–1817

MISCELLANEOUS

Folkestone Chamber of Trade (F1985/1) – to be catalogued

Minutes, correspondence etc., c. 1899–1980

Folkestone Natural History Society (F1985/8) – to be catalogued

Minutes 1976–1987: financial records 1933–1987: ephemera.

Historical Association (S.E. Kent Branch) (F1984/11) – to be catalogued

Minutes 1947–1983

Dover and District Music Club (F1985/9) – to be catalogued

Minutes, cash books, correspondence, programmes etc., c. 1945–1985

National Union of Mineworkers (Kent Area) (NUM) – to be catalogued*

Records c. 1915–1985

* Restricted access

PART 4: WEST KENT ARCHIVES OFFICE, SEVENOAKS

METHODIST RECORDS

SEVENOAKS CIRCUIT (M2)

Circuit Records

Quarterly Meeting Minutes, 1881-1950; circuit accounts, 1814-1948; Wesleyan Benefit Society Minutes, 1859-84; local preachers' minutes, 1885-1955; Houses Trust minutes 1891-1919; United Trusts minutes, 1899-1905; Overseas Missions Cash Book, 1835-1948; Circuit Trust Schedules, 1859-1954; Missionary Society Accounts, 1864-1928; Circuit Schedules, 1836-1941; Circuit Plans 1849-1977; Members' Register, 1928-54; Photographs, Magazines, Historical notes, 1823-1979.

Individual Societies or Churches

Sevenoaks: Trust Minutes, 1886-1954; society accounts, 1814-67; Trust accounts, 1878-1936; leaders' meeting minutes, 1909-41; finance committee minutes, 1933-45; poor stewards' accounts, 1885-1931; Sunday School Committee Minutes, 1871-1911, council minutes, 1890-1935, attendance registers, 1895-1927.

Otford: Trust minutes, 1929-46, accounts, 1913-23; leaders' meeting minutes, 1924-54; Sunday School minutes, 1934-62.

Weald: Trust minutes, 1926-49, accounts, 1901-43.

Plaxtol: Trust minutes, 1910-62, accounts, 1893-1962; leaders' meeting minutes, 1907-62.

Ightham: Stewards' Book, 1927-49.

Chelsfield: Trust Minutes, 1897-1947, accounts, 1872-1968; leaders' meeting minutes, 1922-48.

Borough Green: Stewards' Book, 1909-10, collection journal, 1909-14.

Cudham: Trust Minutes, 1958-63, accounts, 1910-62; Stewards' Book, 1945-62.

Knockholt: Trust Minutes (London Rd.), 1911–67, (Main Road), 1940–50, accounts (London Rd.), 1908–66; leaders' meeting minutes (London Rd.), 1926–61.

Romney Street: Trust cash book, 1950–67; leaders' meeting class book, 1844–48.

St John's, Sevenoaks: Trust minutes, 1940–62; leaders' meeting minutes, 1945–61; pulpit notice book, 1937–58; Sunday School accounts, 1944–61.

Shoreham: Trust Minutes, 1818–1966; leaders' meeting minutes, 1880–1945; building committee minutes, 1877–82; Sunday School minutes, 1869–93.

Chipstead: Poster for opening of new chapel, 1859.

The Retreat: Minutes, 1904–37, accounts, 1904–27.

CHARITY AND SOCIETY RECORDS

LADY BOSWELL'S CHARITY

Correspondence, 1616–1871; Log Books, 1872–1950; Trustees' minutes, 1891–1914; Apprenticeship Indentures, 1684–1873; estate papers, 1738–1873; accounts, 1660–1973; legal papers, 1661–1822; deeds of trust property, 1652–1872; plans of trust property, 1748–1872.

UNOFFICIAL DEPOSITED ARCHIVES

SEVENOAKS PUBLIC LIBRARY COLLECTION (U1000/20–53)
[U1000/20]

Manorial: Hundred of Codsheath, bye-laws for Sevenoaks 1612.

Deeds: Sevenoaks 1516–1876; Brasted and Westerham 1747; Knockholt 1767; London 1552; Marriage Settlement of Henry Powle and Frances Countess of Dorset, 1679; Wills (63), 1493–1880.

Estate: Accounts, papers, abstracts, drafts, concerning Sevenoaks, Edenbridge, Seal, Penshurst, Kemsing, Westerham and district, 1654–1933.

Business: Ledger of Paine and Sons, tailors of Sevenoaks, 1859-65; Auction Book of F.D. Ibbett and Co., Sevenoaks, 1909-19; Bills, circulars, accounts of business in Sevenoaks area, 1816-1939.

Legal: Papers, plans, reports, correspondence in case Attorney General v. Whitmore, concerning Edenbridge sewerage, 1875-1901.

Official: Parliamentary assessment for Edenbridge and part of Cowden, 1650-56; Window Tax assessment for Sevenoaks 1712; Land Tax assessment and Militia assessment for hundred of Codsheath, 1702-5; Land Tax assessments and papers for Shoreham, Seal, Chevening, 1809-45; Collectors' duplicate of assessment for Income Tax and inhabited house duty for Sevenoaks, 1903-10; Justices' Minute book for Lower Division of Lathe of Sutton at Hone, 1714-26; papers on licence renewal of Public Houses in Seal, Shoreham, Sundridge, Riverhead, 1910; West Kent Militia, Sevenoaks Sub division minutes, 1795-1831; Seal militia list, 1818; Westerham and Edenbridge Turnpike Trust collectors' weekly returns, 1840-49; Apprenticeship Indentures, 1841-94; Sevenoaks Local Board, Clerks' out-letter books, 1871-77; Sevenoaks Prosecuting Society Minutes, 1836-76; Holmesdale Medical Provident Club, Minutes and balance sheets, 1887-1937; Sevenoaks War Savings Committee minutes, 1916-20; Westerham Arts and Crafts Society Minutes, 1916-27; Sevenoaks Arts and Crafts Society Minutes and catalogues, 1926-35; Sevenoaks Fire-Watching Organisation Log Book, 1943-44; Marriage Licences for marriages at the New Chapel Mayfair and St. George, Hanover Square, 1748-1843; Register of Aliens at Lime Tree Hotel, Sevenoaks, 1915-16; letter of thanks from Queen Victoria to Countess Amherst, 1887; papers on coronation celebrations at Seal and Chevening, 1937-38.

Charity and Ecclesiastical: Book of manuscript sermons of Thomas Curteis, 1683; record of sermons and lectures of Rev. Thomas Harrison of Sevenoaks, 1891-1933.

Miscellaneous: Tradesmen's Bills of Sevenoaks, 1826-1934; letter of Thomas Lambard of Sevenoaks concerning projected biography of William Lambard, The Perambulator, 1729; illuminated letters of T.G., later Sir Thomas Graham Jackson, 1875-76; Tradesmen's Bills of Chipstead, 1888-1905.

Plans: Chevening 1835-67; Otford, Kemsing and Shoreham, Polhill estates, 1883; Riverhead, 1827; Sevenoaks 1777-1842; Westerham, Quebec House, n.d.

H.W. Knocker Collection [U1000/21]

Manorial: Papers for Sundridge, Weald, Penshurst, 1750–51.

Deeds: Chiddingstone, Sundridge and Penshurst, 1398.

Estate: Letters from Elisabeth Carter concerning her will, 1751.

Official: Bonds, accounts and acquittance of Thomas Petley for collection of hay subsidy, 1602–19.

Mrs William Pett Records [U1000/22]

Manorial: Woodland and Leese alias Wyke [Kingsdown] court roll, 1561–1676.

Sevenoaks School and Almshouse Records [U1000/23]

Estate: Copies of builders' estimates, 1718–31.

Official: Papers on draft scheme for School and Almshouses, 1855.

Accounts: Wardens' Account Book, 1576–1719.

Lambarde MSS [U1000/24]

Manorial: Holliwell, Ridley, Ash, certificate of extinguishment of incidents, 1930.

Deeds: Ash, Ridley, Meopham, 1919; bonds, 1649–55; probate of will of William Lambard, 1711.

Estate: Notes on tithes, receipts, accounts of Lambard estate, 1680–1704.

Official: Appointment of William Lambarde as deputy lieutenant in the Militia, 1831.

Correspondence: Letters from 2nd and 3rd Marquess Camden, 1839–66.

Miscellaneous: Notes and legal opinion on dispute over the election of churchwardens for Sevenoaks, 1698.

Bessels Green Baptist Church Records [U1000/25]

Ecclesiastical and Charity: Minutes of Bessels Green Baptist Church, 1697-1851; Register of members, 1785-1851; building accounts and specification, 1887-95; Trustees' and Treasurers' accounts, 1897-1906.

Plans: The Old Chapel, Bessels Green and additions, 1887.

Martin MSS [U1000/26]

Deeds: Wills, 1787-1848.

Estate: Copy title deeds, bonds, agreements, insurance policies regarding Martin properties in Sevenoaks, 1703-1895.

Correspondence: Letters to J.A. Stumpff, piano maker, including five from Buckingham Palace regarding purchase of musical instruments and Mozart music MS., 1795-1843; Letters to members of Martin family, including Thomas Martin successor to musical instrument business of J.A. Stumpff, 1839-85; John Buxton Knight regarding carriage of his paintings, 1891.

Business: Sketch books of designs, prices, painting work, 1841-43; Expenses book of Charles Martin, for inventories, sales, valuations etc., 1881-94.

Miscellaneous: Boundaries of Otford and Shoreham parishes 1794 and 1801; Diary of William Danks of Shoreham, 1806-11; Trade Bills advertisements, 1826-66; prospectus for Sevenoaks railway, 1859.

Sevenoaks Amicable Society Records [U1000/27]

Official: Articles and Rules of the Society, 1767; Stewards' Account Book 1770-1844.

Martin and Dolton MSS [U1000/29]

Business: Drapers' Day Book, 1830-33; Grocers' Day Book, 1837-38.

Royal Crown Hotel, Sevenoaks, Records [U1000/30]

Estate: Advertisement and Sale Particulars for sale of contents of Royal Crown Hotel, 1935.

Official: Certificate of appointment of postmaster, 1835.

Miscellaneous: Royal Crown Hotel Visitors' Book, 1870–1926.

N. How and Son Records [U1000/31]

Business: Undertakers' notebooks of N. How and Son, 1837–51.

Sevenoaks Library and Scientific Society Records [U1000/32]

Official: Society Rules, reports and accounts, 1849–51.

F.D. Ibbett and Co. Records [U1000/33]

Estate: Inventories of furniture and effects for houses sold in Kemsing, Sevenoaks, Riverhead, 1852–1929.

Joseph Stevenson Records [U1000/34]

Estate: Leases and agreements for business in Sevenoaks, 1864–1908.

Business: Ledger of Joseph Stevenson, hairdresser of Sevenoaks, 1865–98.

Holmesdale Medical Provident Club Records [U1000/35]

Official: Minutes of Managing Committee, 1869–87; Correspondence, rules, accounts, 1886–1919.

Beechy Lees Estate MSS [U1000/36]

Estate: Schedules, inventories, tenancy agreements and estate correspondence for estate in Kemsing, Shoreham, Otford, Wrotham, Seal, 1883–1910.

Plans: Kemsing, Shoreham, Otford, Wrotham, Seal, 1846–1904.

Sevenoaks Lay Association/District Nursing Association Records [U1000/37]

Official: Minutes of Association, 1879–1947; reports, correspondence, accounts, 1878–1950.

Plans: Sevenoaks, 1889.

Sevenoaks Primrose League Records [U1000/38]

Official: Warrant for formation of Sevenoaks Habitation, byelaws, 1885; Register, 1886-92; notices, correspondence, 1894-97; accounts, 1895-98.

Sevenoaks Master Bakers Association Records [U1000/39]

Official: Minutes, 1902; notices, receipts, correspondence, 1902-3.

Sevenoaks United Relief Committee Records [U1000/40]

Official: Index of cases, requests for relief, case forms and returns, 1908-12.

Sevenoaks Poetry Society Records [U1000/41]

Official: Minutes of Society, with lists of members, 1910-82.

Sevenoaks and District Chamber of Trade Records [U1000/42]

Official: Minutes of General and Committee meetings, 1910-47; reports, rules, notices, 1911-47.

Otford Smallholders Ltd. Records [U1000/43]

Estate: Tenancy agreements, sale particulars, correspondence, regarding Otford Smallholdings Ltd., land in Otford, Wrotham, Dunton Green, 1912-23.

Hugh D. Knight MSS [U1000/44]

Official: Sevenoaks Roll of Honour, list of names, correspondence, 1914-15; Sevenoaks Special Constables, orders, instructions, names and addresses, correspondence, 1914-20; Sevenoaks Emergency Committee, returns, instructions, correspondence, 1915-18; Sevenoaks and District Voluntary Training Corps, notices, correspondence, 1914-18; West Kent Volunteer teachers, reports, correspondence, 1915-16.

Red Cross and YMCA Gift Sale Records [U1000/45]

Official: Accounts, catalogue, entry form for sale, 1918.

Sevenoaks Society Records [U1000/46]

Official: Minutes of Society, 1918–89; Accounts, 1922–43; Indexes, lists of members, files, membership correspondence, 1919–26; programmes of excursions, circulars, 1920–39.

Miscellaneous: Photographs of Society outings, visits, members, 1920–38.

S. Young Records [U1000/47]

Business: Correspondence regarding removals, warehousing, catering, furniture, 1921–35.

Sevenoaks Ratepayers' Association Records [U1000/48]

Official: Minutes and Annual Reports of Association, 1930–49.

Sevenoaks Public Utility Society Records [U1000/49]

Official: Agendas, reports, accounts, rules of Society, 1933–36.

Sevenoaks Council of Social Service Records [U1000/50]

Official: Minutes of Council and Committees 1947–52; Accounts, 1947–52; correspondence, questionnaires, 1934–52.

Sevenoaks Youth Committees Records [U1000/51]

Official: Minutes, accounts of Sevenoaks Youth Committee and 'The Oaks', Sevenoaks, 1940–43.

Sevenoaks Committee, United Nations Association, Records [U1000/52]

Official: Lord Mayor of London's United Nations Appeal for Children, Sevenoaks Local Committee, correspondence, minutes, accounts, 1948.

Sevenoaks and District Polio Research Fund Records [U1000/53]

Official: Fund Minutes, 1955–56; accounts, 1955–56.

COMBE BANK MSS (WU4)

Estate: Inventory of Robert Mond's laboratories at Combe Bank, 1911; Bills, estimates, inventories for building and decorating work at Combe Bank and Mark Cross, 1919–50; correspondence, notes on architecture of Combe Bank, 1967–87.

Miscellaneous: Combe Bank Visitors' Album, 1796–1806; Invitation Book, 1912–20; linen book, 1915–18; notes on residents and area of Combe Bank, 1965–86; photographs of Combe Bank buildings, 1914–86.

Plans: Estate of Combe Bank, 1773; architectural plans 1798 + nd.

HOOKEB BROTHERS RECORDS (WU5)

Note. Categories marked with an asterisk* contain embargoed material.

Family: Correspondence, certificates, bills, regarding deaths of Mary Ann and Charles Hooker, 1876–1905.

* Estate: Correspondence, inventories, schedules and reports on Hooker Brothers property in Westerham, 1866–1936.

* Finance: Cash Book, 1912–15; Ledgers, 1913–34; Wages Accounts 1919–29; Estimates, receipts, financial correspondence, 1927–43.

* Business: Correspondence, invoices regarding machinery and plant, 1895–1920; Examples of work produced, 1884–1985.

Legal: Articles of Partnership 1907; Apprenticeship Indenture, 1913; papers on conversion of partnership to limited liability company, 1946.

VALENCE AND DUNSDALE MSS (WU8)

Deeds: Valence/Hill Park estate in Westerham, Brasted, Sundridge, 1579–1890.

Estate: Copies, abstracts, extracts relating to the estate, 1720–1921.

Plans: Valence, Westerham, architect's drawings, 1885–87; Dunsdale House, Westerham, architect's drawings, 1890–91.

